



THE MERSEA HARBOUR PROTECTION TRUST

Minutes of Annual General Meeting Tuesday 29th May 2018 8pm at West Mersea Yacht Club, West Mersea

Attendees: Simon Banks, Carol Daniels, Mel Daniels, Robert Davidson, Jane Dixon (secretary), Mark Dixon (Trustee), Francis Gillam, Richard Haward, Jack Hoy, John Jowers, Barry Langley, Marion Langley, Alan Mogridge (Trustee), Bry Mogridge, Brian Payne, Marcus Pembrey, Simon Plater (Trustee), David Starling, Richard Taylor (Trustee), Susan Taylor, Faith Tippett, Paul Whittle

AGENDA

1. Apologies
2. Welcome
3. Minutes of previous AGM.
4. To elect Trustees in place of Mr R Taylor and Mr M Dixon, who retire as per the rules of the constitution, and are willing to stand again.
5. To receive the Trustee's Report for the year ended 31 October 2017
6. To receive the Accounts for the year ended 31 October 2017
7. Succession Management – Construction and monitoring
8. Powerpoint presentation entitled "Making of a Harbour – How Mersea Harbour was formed".
9. To fix the place of the next Ordinary General Meeting.
10. Any Other Business

MINUTES

1. **Apologies for Absence**
Peter Lumley, Bob Calver, Allan Bird, David McMullen, David Chatterton, Carole & Frank Reed, Jon French
2. **Welcome** by Richard Taylor.
3. **Minutes of AGM 24.4.17.**
Proposed - Richard Taylor, Seconded - Mark Dixon
4. **Standing of Trustees, in rotation:** Mr M Dixon, Mr R Taylor.
Proposal to re-elect above Trustees voted in unanimously.
5. **Trustee's Report**
The work during this financial year has been primarily chasing the Marine Management Organisation (MMO), submitting additional information requested by them and therefore having to re-advertise our consent application, all of which has been an extra cost to the

Trust. However, the MMO consent has now been granted, but has taken 18 months since the initial application.

It has been a major achievement to get the potential financial support for the construction phase of the recharge from the Anglian Region Flood Defence Committee with the help of county councillor John Jowers. The Environment Agency have agreed to consider approx. £350,000, in total of which £300,000 is for supply and transport of material and £50,000 for post placement monitoring. The Trust has been assisting the Environment Agency with writing the business case to approve this major contribution, and we are hopeful of full approval by the end of 2018.

The timing of the recharge is reliant on the capital investment programme of Harwich Haven Authority as to when they will carry out the capital dredge, currently thought to be 2021/22.

No questions.

6. **Annual Accounts**

Richard Taylor put up on the screen a spreadsheet summary of the accounts since 2014, showing total income of £83087.00 and outgoings to date of £82302.00 He said the Trust has had to call in the pledges offered by Mersea Moorings Assn, West Mersea Town Council and one other to keep the funds going. Other income for this financial year £200 from Faith Tippett and £1000 from Dong Energy.

The Trust will possibly be approaching the Essex Community Fund and Coastal Communities Fund for some minor additional funding to cover the final MMO and other linked fees, but as currently we are not sure what that final cost will be, it is difficult to request precise amounts from these organisations as they require a defined purpose for the money. It was therefore put to the attendees of the meeting that should they feel they would like to help with a donation, to keep some money in the bank for unknown contingencies, then this would be gratefully received.

No questions.

7. **Succession Management**

Mark Dixon explained the necessity of having a succession management plan. As the dredge would possibly not be for another four years and then there would be five years of monitoring by which time illness, dementia or death could have overtaken some of the Trustees.

Mark Dixon is producing a Succession Management manual which explains what has to be done and when including critical path, cash flow and monitoring. It was suggested an advert, open meeting and social media could be used to attract possible successors for the project.

8. **Powerpoint presentation**

Given by Mark Dixon and followed by a question and answer session.

9. **Next ordinary meeting to be arranged**

To be arranged when necessary.

10. **AOB**

Congratulations to Mark Dixon for the Green Heart Community Hero Award received from The Climate Commission.

Mark explained he had been nominated anonymously and was quite embarrassed on a personal level. As he was nominated because of the project it would possibly help influence certain organisations with funding. Following his receiving the award he received a letter from the Minister of State for the Environment congratulating him and this is now Appendix 8 of the Business Case for the Environment Agency.

Thanks to West Mersea Yacht Club for allowing the use of the Long Room free of charge.

Meeting closed at 9.10pm.